

BEFORE THE NORTH CAROLINA UTILITIES COMMISSION
ANNUAL UPDATE OF UTILITY SERVICE AREAS FOR SINGLE-FAMILY DWELLINGS
CHARGING FOR WATER AND/OR SEWER SERVICE PURSUANT TO G.S. 62-110(G)

ANNUAL UPDATE IS DUE APRIL 30th EACH YEAR

ENTITY

1. Name of Owner: _____
2. Business Mailing Address of Owner: _____
3. City and State: _____ Zip Code: _____
4. Business Telephone: _____ Business Fax: _____
5. Business Email: _____
6. Person to Contact Concerning this Annual Update (Name, Telephone, and Email):

CONTACT INFORMATION

- | | <u>NAME</u> | <u>ADDRESS</u> | <u>TELEPHONE</u> |
|---|-------------|----------------|------------------|
| 7. Management Company: | _____ | _____ | _____ |
| 8. Complaints or Billing: | _____ | _____ | _____ |
| 9. Emergency Services: | _____ | _____ | _____ |
| 10. Filing/Payment of
Regulatory Fees to NCUC: | _____ | _____ | _____ |

PRESENT AUTHORIZED ADMINISTRATIVE FEE

11. Monthly Administrative Fee: _____

CHANGES IN THE NUMBER OF PROPERTIES THROUGH MARCH 31ST

12. Total Number of Single-Family Dwellings Previously Reported: _____
13. Total Number of Single-Family Dwellings Added: _____ (Please list the addresses on Line 16.)
14. Total Number of Single-Family Dwellings Sold: _____ (Please list the addresses on Line 17.)
15. Total Current Number of Dwellings (Line 12 + Line 13 - Line 14): _____ on March 31, _____.
(year)

16. Listing of All Newly Added Properties in North Carolina for which an Administrative Fee Is Applied:

UTILITY SERVICE AREAS ADDED

	<u>Physical Address</u>	<u>City</u>	<u>County</u>	<u>Type of Service</u> (Water and/or Sewer)	<u>Supplier(s)</u>
Property No. 1	_____	_____	_____	_____	_____
Property No. 2	_____	_____	_____	_____	_____
Property No. 3	_____	_____	_____	_____	_____
Property No. 4	_____	_____	_____	_____	_____
Property No. 5	_____	_____	_____	_____	_____
Property No. 6	_____	_____	_____	_____	_____
Property No. 7	_____	_____	_____	_____	_____
Property No. 8	_____	_____	_____	_____	_____
Property No. 9	_____	_____	_____	_____	_____
Property No. 10	_____	_____	_____	_____	_____
Property No. 11	_____	_____	_____	_____	_____
Property No. 12	_____	_____	_____	_____	_____
Property No. 13	_____	_____	_____	_____	_____
Property No. 14	_____	_____	_____	_____	_____
Property No. 15	_____	_____	_____	_____	_____
Property No. 16	_____	_____	_____	_____	_____
Property No. 17	_____	_____	_____	_____	_____
Property No. 18	_____	_____	_____	_____	_____
Property No. 19	_____	_____	_____	_____	_____
Property No. 20	_____	_____	_____	_____	_____

16. Listing of All Newly Added Properties in North Carolina for which an Administrative Fee Is Applied - Continued:

UTILITY SERVICE AREAS ADDED

	<u>Physical Address</u>	<u>City</u>	<u>County</u>	<u>Type of Service</u> (Water and/or Sewer)	<u>Supplier(s)</u>
Property No. 21	_____	_____	_____	_____	_____
Property No. 22	_____	_____	_____	_____	_____
Property No. 23	_____	_____	_____	_____	_____
Property No. 24	_____	_____	_____	_____	_____
Property No. 25	_____	_____	_____	_____	_____
Property No. 26	_____	_____	_____	_____	_____
Property No. 27	_____	_____	_____	_____	_____
Property No. 28	_____	_____	_____	_____	_____
Property No. 29	_____	_____	_____	_____	_____
Property No. 30	_____	_____	_____	_____	_____
Property No. 31	_____	_____	_____	_____	_____
Property No. 32	_____	_____	_____	_____	_____
Property No. 33	_____	_____	_____	_____	_____
Property No. 34	_____	_____	_____	_____	_____
Property No. 35	_____	_____	_____	_____	_____
Property No. 36	_____	_____	_____	_____	_____
Property No. 37	_____	_____	_____	_____	_____
Property No. 38	_____	_____	_____	_____	_____
Property No. 39	_____	_____	_____	_____	_____
Property No. 40	_____	_____	_____	_____	_____

(Attach supplemental sheets, if needed.)

17. Listing of All North Carolina Properties Sold During the Annual Update Period:

UTILITY SERVICE AREAS SOLD

	<u>Physical Address</u>	<u>City</u>	<u>County</u>	<u>Type of Service</u> (Water and/or Sewer)	<u>Supplier(s)</u>
Property No. 1	_____	_____	_____	_____	_____
Property No. 2	_____	_____	_____	_____	_____
Property No. 3	_____	_____	_____	_____	_____
Property No. 4	_____	_____	_____	_____	_____
Property No. 5	_____	_____	_____	_____	_____
Property No. 6	_____	_____	_____	_____	_____
Property No. 7	_____	_____	_____	_____	_____
Property No. 8	_____	_____	_____	_____	_____
Property No. 9	_____	_____	_____	_____	_____
Property No. 10	_____	_____	_____	_____	_____
Property No. 11	_____	_____	_____	_____	_____
Property No. 12	_____	_____	_____	_____	_____
Property No. 13	_____	_____	_____	_____	_____
Property No. 14	_____	_____	_____	_____	_____
Property No. 15	_____	_____	_____	_____	_____
Property No. 16	_____	_____	_____	_____	_____
Property No. 17	_____	_____	_____	_____	_____
Property No. 18	_____	_____	_____	_____	_____
Property No. 19	_____	_____	_____	_____	_____
Property No. 20	_____	_____	_____	_____	_____

(Attach supplemental sheets, if needed.)

REQUIRED EXHIBITS

- (1) **Exhibit A:** A copy of the warranty deeds showing that the Entity has ownership of all the properties listed in Item 16. **(Grantee on the Deed must match owner's name on Line 1 of the update.)**
- (2) **Exhibit B:** Vicinity maps (i.e., Google Maps) showing the locations of the newly added single-family dwellings listed in Item 16 in sufficient detail for someone not familiar with the counties to locate the dwellings.
- (3) **Exhibit C:** Provide a current copy of the final executed agreements or contracts, if any, that the Entity has entered into covering the provision of the billing and collection services for the newly added dwellings. (The agreements/contracts need to be signed by both the owner and the billing and collection company).

FILING INSTRUCTIONS

- (4) If additional space is needed, supplementary sheets may be attached. If any section does not apply, write "not applicable".
- (5) Annual update period is from **April 1st of prior year to March 31st of current year**. For the company's first annual update, the annual update period is from the Order date for which the company's Certificate of Authority was granted by the Commission to the following March 31st.
- (6) Electronic filing is available at www.ncuc.net for annual update submittal or mail one (1) original update form with required exhibits and **original notarized signature**, plus three (3) additional collated copies to:

USPS Address:

Chief Clerk's Office
North Carolina Utilities Commission
4325 Mail Service Center
Raleigh, North Carolina 27699-4300

OR

Overnight Delivery at Street Address:

Chief Clerk's Office
North Carolina Utilities Commission
430 North Salisbury Street
Raleigh, North Carolina 27603-5918

- (7) Provide a self-addressed stamped envelope, plus an additional copy of the application, if a file-stamped copy is requested by the Applicant.

SIGNATURE

Update shall be signed and verified by the Owner (Entity).

Signature

Typed or Printed Name

Date

(Typed or Printed Name) _____

Personally appearing before me and, being first duly sworn, says that the information contained in this application and in the exhibits attached hereto are true to the best of his/her knowledge and belief.

Subscribed and sworn before me this the _____ day of _____, 20____.

Signature of Notary Public

Name of Notary Public – Typed or Printed

My Commission Expires: _____